

Regulations for Student Rewards and Punishments at I-Shou University

Amendments to Articles 1, 2, 7, 8, 9, 11 and 15 ratified and promulgated by the President on January 11, 2010

Amendments to Articles 4 and 6-13 ratified and promulgated by the President on October 31, 2011

Amendments to Articles 3 and 6-15 ratified and promulgated by the President on April 2, 2012

Amendments to Articles 4-9 and 11-19 ratified and promulgated by the President on June 12, 2014

Article 1 The Regulations for Student Rewards and Punishments at I-Shou University (hereinafter referred to as the “Regulations”) are established as per Article 32 of the University Act to encourage students to be sincere, diligent in their studies, proud of themselves and of the University, to comport themselves as properly behaved and enterprising, and to develop solid university ethos and bring into full play the function of education.

Article 2 Unless otherwise stipulated, student rewards and punishments at the University shall be subject to the Regulations.

Article 3 Student rewards and punishments are as follows:

1. Rewards:

- a. Commendations
- b. Minor Merits
- c. Major Merits
- d. Special Rewards: prizes, prize money or certificates of merit

2. Punishments:

- a. Warnings
- b. Minor Demerits
- c. Major Demerits
- d. Probation
- e. Expulsion
- f. Dismissal

Article 4 In any of the following circumstances, students shall be awarded a commendation:

1. Working hard and demonstrating satisfactory performance in his/her duties;

2. Demonstrating brilliant performance while taking part in on- and off-campus competitions;
3. Being courteous in every aspect and being always neatly dressed;
4. Returning a sum of money or a valuable item he/she has found;
5. Showing respect to the elderly and fully supporting the young, which can be proven by concrete evidence;
6. Demonstrating satisfactory performance in keeping his/her dorm room and personal belongings neat and tidy, and passing the dormitory inspection;
7. Being a good example by protecting university properties and using public facilities with care, which can be proven by producing concrete evidence;
8. Demonstrating other outstanding deeds which merit a commendation.

Article 5 In any of the following circumstances, students shall be awarded a minor merit:

1. Demonstrating remarkable performance on his/her duties and showing great enthusiasm for public welfare;
2. Being proactive in helping and fully supporting classmates, which can be proven by producing concrete evidence;
3. Demonstrating remarkable performance on his/her duties while serving as a cadre member;
4. Returning a considerable sum of money or an item of great value he/she has found and being commended by government agencies;
5. Performing a heroic act disregarding risks to serve or to rescue others, which can be proven by producing concrete evidence;
6. Demonstrating remarkable performance while representing the University in off-campus events or competitions, and lending the University a good reputation;
7. Demonstrating other outstanding deeds which merit a minor merit.

Article 6 In any of the following circumstances, students shall be awarded a major merit:

1. Demonstrating extraordinary performance which is beneficial to the nation and to the society, which can be proven by producing concrete evidence;
2. Demonstrating extraordinary performance on his/her duties while serving as a cadre member of a student club or a student self-governing organization, and making great contributions to developing solid university ethos;
3. During his/her studies at the University, creating an invention or publishing a peer-reviewed paper of great importance, either of which is beneficial to the nation and to the society;
4. Performing an extraordinarily heroic act disregarding risks to serve or rescue others, and being commended by government agencies;
5. Demonstrating extraordinary performance while representing the University in national competitions, and lending the University a good reputation;
6. Demonstrating other outstanding deeds which merit a major merit upon approval of the Student

Reward and Disciplinary Committee (hereinafter referred to as the “Committee”). The Committee has full authority to determine the level of reward.

Article 7 In any of the following circumstances, students shall be given a warning:

1. Failing to attend routine assemblies or activities without legitimate reasons;
2. Failing to keep an appointment with an advisor or other teachers without legitimate reasons;
3. Failing to follow due administrative procedures established by the University, which is considered a less serious violation;
4. Wearing clothes that violate good social customs while on campus;
5. Attempting to avoid his/her duties without legitimate reasons and doing harm to public welfare;
6. Being delinquent while serving as a cadre member at the University;
7. Failing to keep his/her dorm room and personal belongings neat and tidy;
8. Being indiscreet and misbehaving, leading to harm of public welfare;
9. Disturbing public order in public or failing to turn the cell phone off while attending a class;
10. Failing to use public properties with care or save water and energy;
11. Violating traffic regulations while driving a car or riding a motorcycle;
12. Violating any provision of the Regulations for Controlling the Motor Vehicles Driving on Campus while driving a car or riding a motorcycle;
13. Littering or smoking in a non-smoking area;
14. Disturbing working dogs on campus;
15. Assuming another student’s identity to answer a roll call in class;
16. Sexually harassing others, which is considered a petty offense by the Committee of Gender Equity Education;
17. Violating the Regulations for Student Dormitory Management at I-Shou University or the Housing Regulations for Dormitory Residents at I-Shou University, which is considered a less serious violation;
18. Demonstrating other deeds which deserve a warning.

Article 8 In any of the following circumstances, students shall be given a minor demerit:

1. Insulting teachers or anyone performing official duties;
2. Bullying classmates or attacking others by revealing their past misdeeds;
3. Damaging public properties on purpose;
4. Destroying announcements or official documents issued by the University;
5. Attempting to avoid his/her duties without legitimate reasons and doing harm to public welfare, and feeling no remorse;
6. Being dishonest or deceiving university officers or teachers;
7. Disturbing group order and failing to be amenable to persuasion, thus making himself/herself a

- nuisance to others or disturbing social order;
8. Violating the Regulations for Student Dormitory Management at I-Shou University or the Housing Regulations for Dormitory Residents at I-Shou University, which is considered a somewhat serious violation;
 9. Keeping mahjong tiles or other gambling paraphernalia at the dormitory (violators will be disciplined more harshly if found to have used such gambling paraphernalia);
 10. Violating exam regulations;
 11. Failing to wear a helmet while riding a motorcycle or being caught with improper driving behavior for three times;
 12. Parking his/her motorcycle or vehicle at an unauthorized location, and failing to be amenable to persuasion;
 13. Falsely using another person's identity documents or allowing others to falsely use his/her identity documents;
 14. Failing to complete the registration procedures by a given deadline after being informed for a first time;
 15. Infringing upon intellectual property rights, when it has nothing to do with an exchange or transfer of interests;
 16. Sexually harassing others, which is considered a lesser offense by the Committee of Gender Equity Education;
 17. Mistreating or harming working dogs or any other animals;
 18. Conspiring to assume another student's identity to attend a class for less than one-third of the total class hours during a semester;
 19. Failing to follow due administrative procedures or violating any regulations or rules of the University, thereby affecting the University's administration or others' rights;
 20. Committing other deeds which deserve a minor demerit.

Article 9 In any of the following circumstances, students shall be given a major demerit:

1. Deliberately damaging public properties and feeling no remorse;
2. Counterfeiting or altering leave application forms, parking permits, attendance records, or any other valid identity documents;
3. Getting drunk and rowdy or gambling;
4. Establishing a gambling website, introducing such a website to others, or entrapping others into gambling by means of such a website;
5. Behaving rudely, brawling or rioting;
6. Entering a restricted area while participating in an off-campus activity after a warning against typhoon, flood or landslide has been issued by competent authorities;
7. Being uncooperative in changing the time or place of an off-campus activity which could pose

- danger to self or others;
8. Deliberately disturbing university administration and interfering with official duties;
 9. Maliciously criticizing, insulting or assaulting teachers or anyone performing official duties;
 10. Being found to have been involved in a fraudulent practice or irregularity during exams;
 11. Being found to have been involved in plagiarism or a fraudulent practice or irregularity in his/her thesis (dissertation), creations, presentations, general and technical reports;
 12. Infringing upon intellectual property rights and earning illegal profits;
 13. Participating in a wrongful assembly/parade or illegal organization outside the campus;
 14. Holding activities or changing activity details without prior consent, thus making himself/herself a nuisance to others or disturbing social order;
 15. Engaging in the instigation of a riot or protest without prior consent, thus making himself/herself a nuisance to others or disturbing social order;
 16. Disseminating false statements, resulting in damage to others' rights and interests or the University's reputation;
 17. Dormitory residents that are found to have accommodated visitors or taken visitors of the opposite sex into the dormitory;
 18. Entering the dormitory area where residents of the opposite sex live without prior permission;
 19. Failing to fulfill the duty of managing public funds or public properties, or inflating, misappropriating, wasting or embezzling public funds or public properties;
 20. Disseminating information associated with pornography or violence, which violates good social customs or does harm to others' reputation;
 21. Being found to have engaged in multi-level marketing or direct selling on campus;
 22. Being found to be guilty of theft or to have taken other's money or belongings away without prior consent;
 23. Establishing a profit-seeking website to engage in business practices, leading to damage to the University's reputation;
 24. Violating the Criminal Code and being sentenced by the court;
 25. Sexually harassing others, which is considered a somewhat serious offense by the Committee of Gender Equity Education;
 26. Damaging or vilifying the national flag, the official name of the nation, the portrait of Dr. Sun Yat-sen, the photograph of the R.O.C. president, etc.
 27. Disturbing, mistreating or harming working dogs or any other animals, causing injuries to other;
 28. Conspiring to assume another student's identity to attend a class for more than one-third of the total class hours during a semester;
 29. Violating the Regulations for Student Dormitory Management at I-Shou University or the

Housing Regulations for Dormitory Residents at I-Shou University, which is considered a serious violation;

30. Committing other deeds which deserve a major demerit upon deliberation of the Student Reward and Disciplinary Committee. The Committee has full authority to determine the level of punishment, but the punishment given shall not be severer than a major demerit.

Article 10 Students shall be put on probation if they refuse to improve the behavior despite repeated admonition or repeatedly conduct the same wrongful deeds as specified in the foregoing article. Such students shall also be assigned two major demerits and two minor demerits at the same time. If a student has been subject to a disciplinary action before being put on probation, he/she shall receive additional demerits to accumulate a total of two major demerits and two minor demerits. Probation terms are generally three semesters in length, including the semester in which a student is put on probation. Students on probation shall receive a conduct score of 60 points.

Article 11 In any of the following circumstances, students shall be expelled:

1. Being assigned a minor demerit or above during the probation ;
2. Accumulating a total of three major demerits or receiving a failing conduct score;
3. Assaulting teachers or anyone performing official duties with weapons;
4. Violating the law and being sentenced by the court, leading to great damage to the University's reputation;
5. Getting involved in a fraudulent practice or irregularity during exams with another two persons or more;
6. Coercing someone else to or conspiring to assume another student's identity to sit an examination;
7. Sexually harassing others, which is considered a heinous offense by the Committee of Gender Equity Education;
8. A violation of R.O.C. laws by a student who is not an R.O.C. national and recognized by the Student Reward and Disciplinary Committee;
9. Committing similar deeds which deserve expulsion upon deliberation of the Student Reward and Disciplinary Committee.

As for students violating Subparagraph 5 or 6, their punishments might be mitigated upon the approval of the Student Reward and Disciplinary Committee as long as they express remorse for what they have done.

Article 12 In any of the following circumstances, students shall be dismissed:

1. Being found to have counterfeited, falsified, borrowed, falsely used or altered any admission-related documents or certificates;
2. Being found to have counterfeited, falsified or altered student ID cards, academic transcripts or any other degree certificates (or academic credentials) issued by the University;

3. Being found to have involved in a fraudulent practice or irregularity during entrance exams.
4. Being sentenced by the court to three years of imprisonment or more;
5. Sexually harassing or assaulting others, which is considered a serious offense by the Committee of Gender Equity Education;
6. Violating any regulations or rules of the University, thereby being dismissed after the decision is made by the Student Reward and Disciplinary Committee and ratified by the President.

Article 13 Besides the Regulations, the following items shall be taken into account when the level of punishment is determined:

1. the motivation and purpose for the offence;
2. the stimulation perceived at the moment of committing the offense.
3. the means used for the commission of the offense.
4. the offender's living condition and moral conduct.
5. the relationship between the offender and the victim.
6. the danger or damage caused by the offense.
7. the offender's attitude after committing the offense.

Article 14 Student rewards and punishments shall be subject to the following rules:

1. Applications for commendations, minor merits, warnings and minor demerits shall be ratified and announced by the Dean of Student Affairs.
2. Applications for major merits and major demerits or above shall become effective after adopted by the Student Reward and Disciplinary Committee and ratified and announced by the President.
3. The Student Reward and Disciplinary Committee shall have the right to make decision regarding any doubt related to a reward or punishment.
4. The student(s) concerned shall always be informed of his/her rewards or punishments both before and after an announcement. For major merits, minor demerits or above, in addition to an announcement, the University shall inform his/her parent(s) (or legal guardian), the advisor, and departmental counselor.

Article 15 The principles for handling students involved in sexual assault, harassment, or bullying are as follows:

1. When a student gets involved in a suspected case of sexual assault, harassment, or bullying, and the Committee of Gender Equity Education has decided to carry out an investigation into the case, the University may defer the diploma conferral provided such a student has earned all of the credits required for graduations as well as met the academic criteria for graduation. If the student shall be expelled or dismissed based on the decision made by the Committee of Gender Equity Education, the University shall cancel the diploma conferral accordingly.
2. When a student is found to have committed sexual assault, harassment, or bullying by the Committee of Gender Equity Education, the case shall be referred to the Student Reward and

Disciplinary Committee for deliberation, and the punishment suggested by the Committee of Gender Equity Education shall be taken into consideration.

Article 16 In order to help students subject to disciplinary action start afresh, they may apply for campus or community service to offset warnings or minor demerits ratified by the University. The rules are as follows:

1. Students may accumulate four hours of campus service to offset one warning.
2. Students may accumulate twelve hours of campus service to offset one minor demerit.
3. Major demerits or above shall not be offset by campus service unless an application for offset has been approved by the Student Reward and Disciplinary Committee or ratified by the President.

Article 17 During his/her studies at the University, rewards and punishments given to a student may be accumulated and used to offset each other. However, a commendation or merit rewarded to a student is not permitted to be used to offset a demerit assigned to him/her at a later time.

Article 18 Students may file an appeal application to the Student Appellate Committee in accordance with the Regulations for Handling of Students' Grievances by I-Shou University if they have objections against any reward or punishment given to them.

Article 19 The Regulations become effective on the day of promulgation after being adopted by the University Council, ratified by the President and reviewed by the Ministry of Education. The same procedure applies to any amendment to the Regulations.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of these Regulations, the Chinese language version shall prevail.